

- Committee:** Budget Planning Committee
- Date:** Tuesday 19 May 2015
- Time:** 6.35 pm or on the rising of Council, whichever is later
- Venue:** Bodicote House, Bodicote, Banbury, OX15 4AA
- Membership:** To be confirmed at the Annual Council meeting on Tuesday 19 May 2015

## AGENDA

**1. Appointment of Chairman for the Municipal Year 2015-2016**

The Chairman of Council will call for nominations for the office of Chairman.

**2. Appointment of Vice-Chairman for the Municipal Year 2015-2016**

The Chairman of the Committee will call for nominations for the office of Vice-Chairman.

**Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.**

### Information about this Meeting

#### Apologies for Absence

Apologies for absence should be notified to [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk) or 01327 322043 prior to the start of the meeting.

## **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

### **Evacuation Procedure**

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

### **Access to Meetings**

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

### **Mobile Phones**

Please ensure that any device is switched to silent operation or switched off.

### **Queries Regarding this Agenda**

Please contact Emma Faulkner, Democratic and Elections  
emma.faulkner@cherwellandsouthnorthants.gov.uk, 01327 322043

**Sue Smith**  
**Chief Executive**

Published on Monday 11 May 2015